

# Cambridge Gliding Centre Corona Virus Risk Assessment

Building or Location: Clubhouse

Assessment carried out by: PJ/OB

Date of next review: 30/08/2020

Date assessment was carried out: 03/07/2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Touch transmission</b>	All users	Hand Sanitiser provided.	Fit Hand Sanitiser stations at building access points	MR	Immediately	08/08
<b>Airborne virus transmission in club buildings</b>	All users	Face Coverings now mandated in all Club Buildings. Reminder signage posted. Face coverings available in reception.	Regular reminders in club comms	Chairman and Club Secretary	N/A action already in progress	PJ
<b>Corridor Traffic</b>	Members and Visitors	Signage	Implement one-way system	PJ	ASAP	30/07

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<b>Max No of Occupants Exceedance</b>	Members and Visitors	Relying on Member co-operation	Signage for max occupants in various areas and 2m separation floor markings.	PJ	ASAP	30/07
<b>Congregations of members in poor weather</b>	Members and Visitors	Relying on Member co-operation	Comms to members and signage. Members to use personal vehicles in poor weather.	PJ/MS	ASAP	30/07
<b>Members entering rear of clubhouse against traffic flow</b>	Members and Visitors		Comms to members and signage	PJ/MS	ASAP	30/07
<b>Toilet and Club House Cleaning</b>	Members and Visitors	Regular cleaning	Employ Cleaner and extend hours of duties as required.	DONE. Emma taken onto payroll as cleaner.	DONE	DONE
<b>Record of Toilet Cleaning on wall of toilets</b>	Nil (Advisory)	Rely on cleaners and committee monitoring	Produce document and fix to toilet walls	PJ/MR?	15/08/20	

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<b>Kitchen</b>	Members	Kitchen Remains closed for members use	NIL	completed	N/A	N/a
<b>Main Briefing Room</b>	Members if excess numbers use the room	Max no of occupants limited to 9 including instructor. No of tables and chairs reduced and increased spacing introduced. Users to wipe down after use.	Nil	Completed	N/A	N/A

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)