

CUGC policy on transport fare reimbursement

Version 1: 23 June 2022

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- How to raise a reimbursement claim?
 - Complete the form at <https://forms.gle/FVAqXHwZU5LQuFtK9> and email CUGC secretary the copy of the receipt;
- Which journeys are eligible for CUGC transport reimbursement scheme?
 - Outbound journey from Cambridge to GRL, OR inbound journey from GRL to Cambourne, OR inbound journey from GRL to Cambridge if outside the bus operating hours;
 - The travel should be shared by at least two CUGC members;
 - You are encouraged to advertise in the whatsapp group chat in advance to maximise chance of sharing a lift (i.e. if CUGC receives two separate claims for two journeys that take place at the same time on the same day, CUGC reserves the right to reduce the reimbursement amount);
 - You are encouraged to book the taxi journey via the Panther app. This gives you a quote for the journey in advance and an electronic receipt afterwards. We would use this as a benchmark but if you have better offer from other operators then go for it!
 - A monthly cap of £20 per person applies.
- How much is reimbursed?
 - If the journey is eligible for the reimbursement scheme, 25% of the fare will be reimbursed to you via bank transfer. Please allow a few days as your claim diffuses through the system.
- How do I save money on transport and enjoy gliding at the same time?
 - Outbound journey is the tricky bit and we understand. Try to find other CUGC members to split the cost or find a lift.
 - Inbound journey is much easier. Be helpful and polite at the airfield and usually you can find warm-hearted pilots who are happy to give you a lift at least to Cambourne (from which an express bus service runs directly back to Cambridge), or Royston (a cheap and frequent train service runs directly back to Cambridge station), if not Cambridge itself. Please do bear in mind that instructors are volunteers and not obliged to provide lifts.
 - Taxi from Cambourne to GRL is actually more expensive than going from Cambridge to GRL. I know... it makes no sense.