



Record of Amendments		
Issue and Details	Date	Author & position
Version 1	February 2019	Eszter Olah (secretary)
Revised	17 August 2019	Eszter Olah (president)

Privacy Notice

Cambridge University Gliding Club

This statement explains how the Cambridge University Gliding Club (“we”, “us” and “our”) handles and uses the personal information we collect about our members and people signed up for trial flights for processes relating to our operations and activities.

When changes are made to this statement, we will publish the updated version on our website and also email you about specific changes.

The controller for your personal information is you. The person responsible for data protection within our society is the Webmaster who can be contacted at enquiries@cugc.org.uk.

How we use your personal information

We collect and process your personal information for a number of purposes, including:

1. Evidencing your membership
2. Having adequate medical and emergency contacts available in the event of an injury or incident
3. For insurance purposes
4. For purposes incidental to your affiliation as may be necessary to take part in club activities (eg.: emailing of notices or events)

How we share your personal information

- We share some of your personal information with the University, only where there is a specific need to, including for registration as a University Sports Club, and to provide your blues and sporting records for your University records.



CUGC Privacy Notice

- We share some of your personal information with **Cambridge Gliding Centre** for the purposes of evidence of membership, insurance and emergency & medical information (further details on how CGC and the BGA handle data can be found here: <https://members.gliding.co.uk/library/club-policies/data-protection-guide-and-sample-policy-jun-2010/>).
- We use University IT facilities to store electronic copies of personal information.
- We may share your personal information with certain organisations overseas, including the British Gliding Association, as part of arrangements related to your membership of the club. In such cases, we will ask for your explicit consent prior to transmitting this information.

We may also be subject to a legal requirement (with or without your consent) to share your personal information with the University or a government agency (such as the police or security services or other statutory authorities with investigatory powers) under special circumstances (e.g. relating to tax, crime or health and safety). Where feasible and appropriate, we will notify you of our intention to share such information in advance.